

HOLY TRINITY EPISCOPAL DAY SCHOOL



*DRESS CODE REQUIREMENTS &
COMMONLY ASKED QUESTIONS*

WHY DOES HOLY TRINITY HAVE A DRESS CODE?

Holy Trinity has a dress code for students in Kindergarten through Grade 8. While there are many reasons schools adopt a dress code, at Holy Trinity we believe that a dress code:

- Creates a visual sense of equality.
- Eliminates competing with the popular culture and fashions that may not be conducive to a learning environment that is free from distractions.
- Promotes a more serious approach to one's studies and work ethic.
- Allows parents to budget appropriately as to what clothing items their child will need for school.
- Is safer as it limits necklaces, earrings, and bracelets as well as certain types of footwear to ensure a student can participate in school activities without fear of injury.

DRESS CODE & UNIFORM EXPECTATIONS

- All student attire should be neat, in good repair, clean and fit (not too tight or too short).
- Shirts and blouses must be tucked in and belts are required for pants with belt keepers.
- Students in PS/K must wear attire that is age and grade appropriate.

WHERE CAN I PURCHASE DRESS CODE CLOTHING?

Holy Trinity students in the Lower and Middle Schools are required to wear uniform shirts, sweatshirts, sweaters, skorts, and skirts purchased from either:

All American Wear
5001B Forbes Boulevard
Lanham, MD
(301) 459-5000
www.allamericanwear.com

or

Lands' End School
2 Lands' End Lane
Dodgeville, WI 53595-0640
1-800-469-2222
www.Landsend.com/school
The preferred Holy Trinity school
number is: 9000-3031-3.

Pants and shorts may be purchased at your favorite retail store. However, shorts must be of Bermuda length and not cargo style. Pants may not be cargo style as well.

All uniform items may be purchased either from the local All American Wear retail store or from Lands' End.

Fleece jackets are considered outerwear and are not a part of our school uniform; therefore, they may not be worn in school. Only 8th grade jackets may be worn in school during the school day. Please send your students to school dressed appropriately for the weather and mark all clothing items with their name.

WHAT IS THE DRESS CODE?

Kindergarten:

Boys

- Shirts - Navy or Maize Polo shirts (Short and/or Long Sleeve) with Holy Trinity emblem embroidered on the left chest.
- Turtlenecks - Navy or White may be worn with sweaters and vests only.
- Only white t-shirts are allowed under uniform shirts. No long sleeve t-shirts may be worn under short sleeve shirts.
- Shoes - All Black or White sneakers (No high tops)
- Pants - Navy or Khaki elastic waist pants. Docker style only; no cargo, hip-huggers, straight-leg, peg-leg, or capri pants.
- Shorts - Navy or Khaki elastic waist - Must be Bermuda length; no cargo shorts allowed.
- Sweaters - Navy or Maize cardigans or V-Necks with Holy Trinity emblem embroidered on the left chest and navy blue sweatshirt with the Holy Trinity logo.
- Sweater Vest - Navy or Maize with Holy Trinity emblem embroidered on the left chest. A school logo polo shirt is to be worn under the V-neck sweater.
- Socks - Navy, Black or White Socks (crew, ankle or no show).
- Belts - Not permitted

Girls:

- Shirts - Navy or Maize Polo shirts (Short and/or Long Sleeve) with Holy Trinity emblem embroidered on the left chest.
- Turtlenecks - Navy or White may be worn with jumpers, sweaters and vests only.
- Shoes - All Black or White sneakers (No high tops).
- Pants - Navy or Khaki elastic waist pants. Docker style only; no cargo, hip-huggers, straight-leg, peg-leg, or capri pants.
- Jumper - Holy Trinity Plaid (Must wear shorts and be no more than 1 1/2 inches above the knee).
- Shorts - Navy or Khaki elastic waist– Must be Bermuda length; no cargo shorts allowed.
- Skorts - Navy, Khaki or Holy Trinity Plaid (Must be no more than 1 1/2 inches above the knee).
- Sweaters - Navy or Maize cardigans or V-Necks with Holy Trinity emblem embroidered on the left chest and navy blue sweatshirt with the Holy Trinity logo.
- Sweater Vest - Navy or Maize with Holy Trinity emblem embroidered on the left chest.
- Socks - Navy, Black or White (Knee, crew, ankle or no show).
- Belts - not permitted.
- Tights - Navy; opaque or cable tights only; no stockings.
- Hair Band/Scrunchies-Navy from Lands' End or Navy or Plaid 57 from All American Wear. Navy or Plaid 57 bows are also acceptable in Kindergarten. The preference for braided hair is that beads be either navy, yellow, clear or white.

PRIMARY SCHOOL

Boys:

- Shirts - Navy or Maize Polo shirts (Short and/or Long Sleeve) with Holy Trinity emblem embroidered on the left chest.
- White or Light Blue Oxford Cloth button-down shirts (Short and/or Long Sleeve) may be worn with sweaters and vests only.
- Turtlenecks - Navy or White may be worn with sweaters and vests only.
- Only white t-shirts are allowed under uniform shirts. No long sleeve t-shirts may be worn under short sleeve shirts.
- Shoes - All Black or White sneakers (No high tops, $\frac{3}{4}$ tops or mid-tops - sneakers may not cover the ankle bone).
- Pants - Navy or Khaki pants. Docker style only; no cargo, hip-huggers, straight-leg, peg-leg, or capri pants.
- Shorts - Navy or Khaki - Must be Bermuda length; no cargo shorts allowed.
- Sweaters - Navy or Maize cardigans or V-Necks with Holy Trinity emblem embroidered on the left chest and navy blue sweatshirt with the Holy Trinity logo.
- Sweater Vest - Navy or Maize with HT emblem embroidered on the left chest.
- Socks - Navy, Black or White Socks (crew, ankle or no show).
- Belts - Plain Dark Brown, Black or Navy - no large buckles.

Girls:

- Shirts - Navy or Maize Polo shirts (Short and/or Long Sleeve) with Holy Trinity emblem embroidered on the left chest.
- Blouse - Oxford Cloth White or Light Blue blouses (Short and/or Long Sleeve) to be worn with jumpers, sweaters or sweater vests only.
- Turtlenecks - Navy or White may be worn with jumpers, sweaters and vests only.
- Shoes - All Black or White sneakers (No high tops, $\frac{3}{4}$ tops or mid-tops - sneakers may not cover the ankle bone).
- Pants - Navy or Khaki pants. Docker style only; no cargo, hip-huggers, straight-leg, peg-leg, or capri pants.
- Jumper - Holy Trinity Plaid (Must wear bike shorts and be no more than 1 $\frac{1}{2}$ inches above the knee).
- Shorts - Navy or Khaki - Must be Bermuda length; no cargo shorts allowed.
- Skorts - Navy, Khaki or HT Plaid (Must be no more than 1 $\frac{1}{2}$ inches above the knee).
- Sweaters - Navy or Maize cardigans or V-Necks with Holy Trinity emblem embroidered on the left chest and navy blue sweatshirt with the Holy Trinity logo.
- Sweater Vest - Navy or Maize with Holy Trinity emblem embroidered on the left chest.
- Socks - Navy, Black or White (Knee, crew, ankle or no show).
- Belts - Plain Dark Brown, Black or Navy - no large buckles.
- Tights - Navy or White. Opaque or cable tights only; no stockings and no leggings.
- Hair Band/Scrunchies - Navy from Lands' End or Navy or Plaid 57 from All American Wear. No more than 2 inches in width. No ornamentation, such as flowers, on the headbands.

HIGH SCHOOL PREP:

Boys:

- Shirts - Navy or Maize Polo shirts (Short and/or Long sleeve) with Holy Trinity emblem embroidered on the left chest. White or Light Blue Oxford Cloth button-down shirts (Short and/or Long Sleeve) may be worn with sweaters and vests only.
- Only white t-shirts may be worn under uniform shirts. No long sleeve t-shirts may be worn under short sleeve shirts.
- Shoes - All Black or White sneakers (No high tops, ¾ tops or mid-tops - sneakers may not cover the ankle bone).
- Pants - Navy or Khaki pants. Docker style only; no cargo, hip-huggers, straight-leg, peg-leg, or capri pants.
- Shorts - Navy or Khaki - Must be Bermuda length; no cargo shorts allowed.
- Sweaters - Navy or Maize cardigans or V-Necks with Holy Trinity emblem embroidered on the left chest and navy blue sweatshirt with the Holy Trinity logo.
- Sweater Vest - Navy or Maize with Holy Trinity emblem embroidered on the left chest.
- Socks - Navy, Black or White socks (crew, ankle or no show).
- Belts - Plain Dark Brown, Black or Navy - no large buckles.

Girls:

- Shirts - Navy or Maize Polo Shirts (Short and/or Long sleeve) with Holy Trinity emblem embroidered on the left chest.
- Blouse - Oxford Cloth White or Light Blue blouses (Short and/or Long Sleeve) to be worn with sweaters or sweater vests only.
- Shoes - All Black or White sneakers (No high tops, ¾ tops or mid-tops – sneakers may not cover the ankle bone).
- Pants - Navy or Khaki pants. Docker style only; no cargo, hip-huggers, straight-leg, peg-leg, or capri pants.
- Skirts - Holy Trinity Plaid (Must be worn with bike shorts and be no more than 1 ½ inches above knee).
- Shorts - Navy or Khaki - Must be Bermuda length; no cargo shorts allowed.
- Skorts - Navy, Khaki or Holy Trinity Plaid (Must be no more than 1 ½ inches above the knee).
- Sweaters - Navy or Maize cardigans or V-Necks with Holy Trinity emblem embroidered on the left chest and navy blue sweatshirt with the Holy Trinity logo.
- Sweater Vest - Navy or Maize with Holy Trinity emblem embroidered on the left chest.
- Socks - Navy, Black or White (knee, crew, ankle or no show).
- Tights - Navy or White. Opaque or cable tights only; no stockings and no leggings.
- Belts - Plain Dark Brown, Black or Navy - no large buckles.
- Hair Band/Scrunchies- Navy, Navy from Lands' End or Navy or Plaid 57 from All American Wear. No more than 2 inches in width. No ornamentation, such as flowers, on the headbands.

The High School Prep office offers belt rentals (\$1.00 a day) for students who arrive at school without a belt. If the belt is not returned, the parent's will be charged \$10.00.

Preschool:

- Sneakers and socks are required each day. Patent leather, clog back, straps, open toes, or elevated soles or boots of any type are not allowed.
- Comfortable play clothes that the students can manage themselves (no belts). Shirts must have sleeves. No halter tops, midriffs, or spaghetti straps are permitted.
- Girls: Shorts must be worn underneath skirts and dresses.

GENERAL APPEARANCE

For all students:

- Hair must be a “naturally” occurring color - no blues, pinks, reds, greens, burgundies etc. Hair cannot be streaked or frosted.
- For young ladies - Hair that is longer than mid-back must be worn pulled back and bangs must be above the eyebrow.
- For young men, no shaved heads or designs that require a razor or clippers to create. Bangs must be above the eyebrows and off the collar. Beards and mustaches are not permitted.
- No tattoos or make up.
- Fingernails may be polished in clear or natural cream colors and nails may not exceed one quarter inch beyond the fingertip.
- One small, single-stranded necklace, no more than 24” long; heavy chains or pendants larger than a quarter are not allowed.
- No hats, scarves, or head coverings.
- No bracelets or rings.
- No earrings for young men. Young women may wear one single pair of earrings in ear lobes (one per ear) in a post style no larger than a dime; no dangling or hoop earrings of any size are allowed.
- For the young ladies, shorts, jumpers and skorts must be fingertip length or longer.
- Young ladies in Kindergarten and Primary School may wear jumpers and skorts but not skirts.
- Young ladies in High School Prep may wear skorts or skirts.

Primary School and High School Prep: Free Dress Day Guidelines

- Shirts must have sleeves and must be long enough so that the midriff does not show when arms are raised above the head.
- Sneakers (high or low tops) are permitted in High School Prep but laces must be tied.
- In Primary School, school sneakers must be worn.
- Skorts, shorts, skirts and dresses must be a maximum of two inches above the knee.
- Jewelry: one necklace, single strand; single-post style earrings, dime size or smaller, in the earlobes for girls; no hoop earrings of any kind. No bracelets, no rubber bands or hair ties on wrists.
- No ripped/torn jeans, low-cut jeans, no pajamas or flannel pants unless it is specifically noted (e.g., PJ Day)
- No clothing with writing larger than 3 inches.
- No banner writing larger than 3 inches (brand tags must be 1 inch or smaller).
- Shirts: no cleavage showing, sexually suggestive language, scatological humor, graphics or language referencing drugs/alcohol/tobacco/weapons.

It is expected that families will be supportive of this policy. Ultimately, the Division Heads have the authority to determine if a student's clothing meets these guidelines.

High School Prep Concert Dress (band uniform)

- Shirts - white, long sleeve oxford, button-down collar.
- Slacks - black Docker style – same option as uniform pants.
- Skirts - Long black skirts for young ladies.
- Shoes - black dress shoes, closed toe and no heels.
- Socks - boys: black; girls: black or skin tone stockings.
- Headbands/Scrunchies - black only.

Uniform Infraction Consequences

Students are required to be in uniform beginning the first day of school. There are times when students will find themselves out of uniform, either by an extenuating circumstance or by choice. **Holy Trinity understands that there may be extenuating circumstances that require your student to be out of uniform; please call the Division Office before 9 am to discuss the situation.**

However, a student who willfully and continuously violates the dress code may be subject to disciplinary action including, but not limited to, detention, suspension or Saturday Morning Inconvenience. A student who consistently forgets his/her belt, wears wrong clothing, dresses in clothes that are too tight or short, or who has to be constantly reminded by the staff "to tuck in their shirt," may be subject to such consequences. It is the view of the School that such behavior constitutes a general disrespect for its policies and procedures. The school will notify parents of students who are demonstrating this behavior to seek their support before taking stronger disciplinary action.

If a student is out of uniform, the following infraction consequences will apply (grades 1-8):

Infraction lists are kept by Trimester.

- First Offense:
The office will call the parent to bring the appropriate uniform items.
- Second Offense: (within the same trimester)
The student will be removed from class until the uniform infraction is remedied.
- Third Offense: (within the same trimester)
The student will be removed from class until such time the parents of the student can schedule a meeting with the Division Head.
- Subsequent violations will mean additional consequences.